

**Management Support
Relations with Vendors**

All purchasing decisions in the Lake Chelan School District, including, but not limited to ASB, buildings, departments, and school related clubs, shall be based upon objectivity with consideration for price, quality of product, service, and the local business opportunity for these purchasing decisions. The Lake Chelan Valley businesses and community support our schools, programs, and children in numerous fashions and we are committed to providing "Look Local First" opportunities for vendors that have this interest and desire.

The Lake Chelan School District will, at a minimum, annually notify all businesses regarding our "Look Local First" opportunities with potential school purchasing. These opportunities may be communicated through our local media, school publications, and/or the Lake Chelan Valley Chamber of Commerce. The following form will be used to determine interest of vendors with a focus on the best price, value, quality, and service for our school district.

(Procedures revised 1/27/09)

*Educational
Excellence for
Everyone*



The Lake Chelan School District would like to notify all local businesses of opportunities to provide quotes for goods and services with our schools. Please use this form "Look Local First" and contact the superintendent's office if you need more information. Thanks for the support.

**Form 6230 "Look Local First"
Opportunity for Vendors in the Lake Chelan Valley**

Business Name: _____

Address: _____

Phone Number: _____

Email: _____

Website: _____

Contact Person: _____

Product type, service, opportunity and level of interest i.e.: Food vendor interested in catering, supply food products to schools; sporting goods such as shirts, shoes, equipment, etc. ***Please attach a quote for the specific products or services you would like to provide, including volume and costs.**

Please specifically comment on how your business may be able to provide the best quality, price, and service for our students and programs.

Thanks for supporting our schools!

Please Return to:

**Superintendent/Lake Chelan School District
P.O. Box 369, Chelan, WA 98816**

For information please email:

buseyj@chelanschools.org

mayern@chelanschools.org

Phone: 509-682-3515

LAKE CHELAN SCHOOL DISTRICT NO. 129

P.O. Box 369 • Chelan, Washington 98816

(509) 682-3515 • www.chelanschools.org

AN AFFIRMATIVE ACTION EQUAL OPPORTUNITY EMPLOYER

(2009 Notification)