

Lake Chelan School district
School Board Retreat
Minutes

Date: March 12, 2011

Time: 8:00 AM

Location: Campbell's Resort – River Room

Present: Rob Manahan, Jim Colbert, Siri Tift-Wyant, Leah Thompson, Ken Brunner, Lynda Foster, Barry DePaoli, Jeff Peck, Chris Anderson, Guy Harper, Trish Nichols, Scott Raab, Georgia Mashayekh

1. CALL TO ORDER

Jim called meeting to order at 8:20am.

2. APPROVAL OF AGENDA

Agenda was approved at this time.

3. PUBLIC COMMENTS/VISITOR REQUESTS ON NON-AGENDA ITEMS

There was no public comment.

Rob started a PowerPoint presentation about the agenda and objectives of the retreat.

4. Elementary – Jeff Peck, handouts provided

- Facility Space/Usage
 - Future Needs
 - Suggestions
- Instruction
 - Challenges
 - Suggestion of having a book drive and giving books out to students at the end of the school year. Promote reading over the summer.
- Assessment
- Learning Organization
- Data Conferencing – example form
 - Going well and admin and teachers are learning.
- Weekly messages to staff
- School Improvement Plan

Jeff recognized the Employees of the Year: Joel Williams and Barb Polley, sharing how important these people are in his building. He also recognized K.C. Craven for his award as NCCE Educator of the Year and how much he had done for the technology program at MOE.

Jeff gave a handout about the Early Childhood information at MOE. He and Liz Martinez will be presenting this next week in Wenatchee. Kindergarten enrollment will be next week.

The board asked Jeff questions about how a CVIS partnership may affect MOE. He felt that there would not be any effect at MOE and that some of the students may benefit from shared programs.

5. MS – Chris Anderson, handouts provided

- Facilities

Lake Chelan School district
School Board Retreat
Minutes

- Teachers sharing classrooms
- Storage
- Programs
 - Interventions – handout covering all interventions
 - Counseling – Great to have a full time counselor
 - Leadership / Pirate Pride Program – more school pride and ownership
 - Student climate – getting better with counseling and leadership programs
 - Sports/Music/Highly Capable/Afters/etc. – lots going on with all programs and finding connections after school.
- Challenges
 - Space – especially MSP testing
 - Special Ed./Life Skills with space and staff changes
 - ESL needs for space/program/support
 - Scheduling to keep students in classroom more, and putting more academic classes in the morning. Example: sports early release.

Chris talked about a couple of binders that he has put together for Program Overview and Interventions. Both binders are in his office.

6. HS Presentation - Barry DePaoli, handouts provided

- Continued Success over time – Awards for HS over last 5 years
- College in the HS – U. of W., C.W.U., and Universal credits
 - Advanced Course Offerings with college credits – total of 166 students
 - Want to expand into science
- The Mathematics Story – numbers of students in advanced math classes
- Recognized Sue Walker for taking and art class for a partnership with the Heritage Heights retirement home.
- Tech Prep Offerings – more students attending WVC and gaining credits in HS
- Discussion about who chooses Running Start over staying at CHS – students are staying at CHS for the teachers and college in the HS opportunities
- CTE at CHS – new direction, choices, career connections and partnerships in community.
 - Conversation around STEM fitting into the Ag. Sciences and Industrial Tech
- Graduation Rate comparisons
 - Credit retrieval and COEs.
- College Enrollment comparison
- Results over time – comparison of regional and state assessments
- Challenges in SPED, ELL, Industrial Technology, Advisory Program
- Closing the achievement gap
 - Graphs of WASL and HSPE results
- Shifting the Culture – Barriers to Growth
- Gap Task Force – good diversity of staff on this team; great work being done
 - What?
 - Why?

Lake Chelan School district
School Board Retreat
Minutes

- Research Questions
- What has been learned?
- Intervention System in planning process
 - Challenge is that many student issues start outside of the school.

7. Lunch Discussion

Calendar – Much discussion around start and end dates, and Winter vacation.

Siri moved and Ken seconded a motion to accept the calendars for 2011-12 and 2012-13 with noted changes: 2011-2012 Winter vacation 12/21-1/2 and end of year on 6/14 and 2012-2013 Winter vacation 12/20-1/1 and end of year on 6/13. The motion passed unanimously.

CVIS – discussion about funding, fundraising, multi-age classes, talks with current board at CVIS, needs for both LCSD and CVIS. Conversations with CVIS need to continue before any decisions can be made.

Aquatic Center – Rob presented a display board from the Aquatic Center community group of the building and parking plans. There was much discussion about funding and future maintenance responsibilities. Perceived level of commitment from the LCSD board was about property by CHS before in depth study was done. Rob will draft a letter to the group.

8. Food Service Presentation – Trish Nichols, handouts provided

- Trish thanked the board for the partnership with Mark Campbell
- Rob went over budgeting of food service
- Discussion about food choices at MOE and MS/HS
- Nutrition committee put out a survey to students, parents, and community. The survey will be online. Survey has been translated into Spanish.
- Rob shared that the food committee is working hard, is more focused and is communicating with the community.
- LCSD is already on board with some of the new state standards.
- The state is giving a few more cents per some items, but not enough to cover costs
- Practical Child Nutrition Resources – handout

9. Maintenance and Operations Presentation – Guy Harper

- Staffing has had a large turnover in the last few years.
- Guy is feeling more focus with the employees that are part of the maintenance team today. He works with the team on the ownership of the positions, cross-training and teamwork.
- Happy with the process of the capital projects and the contracted companies.
- Working on standardizing furniture in the district and doing research on choices for each building. Would like to purchase all from 1 vendor to simplify purchasing and replacement. He would like to build a committee with representatives from each building.

Lake Chelan School district
School Board Retreat
Minutes

- Question about what services maintenance provides to renters in District Building. Guy said that in the near future there will be need to replace the bathrooms in the building near WIC.
- The new scrubbing equipment has arrived and team is using it for cleaning the community gym. More time is required to keep the gym clean.
- Rob said that money has been budgeted to hire a new custodian to cover the needed hours. Guy has ideas of a schedule for that new person.

10. Facilities – Handout

- Scott Raab and Guy Harper covered needs and suggestions for upgrades in each building.
- Discussion about needs and products that would be the best choices for the facilities.
- Discussion about when updates could be scheduled.
- A Planning proposal (draft) was handed out and Rob explained the planning process and timelines put together by Larry Hibbard.
- Prioritize needs.

11. Superintendent Presentation – continuation of PowerPoint

- Rob went over summary of recent PLT meeting; going over where team is now. Different staff members are at different levels. Would like to see PTL working at the same levels by 2013.
 - Use of Data and Assessments
 - Research-based Intervention Strategies
 - Collaboration
 - Becoming a Learning Organization
 - Learning Teams working together to work through problems.
 - Biggest challenge is time.
- Professional Development for all staff
- Curriculum in Mathematics, Science, STEM, and Dual Credit in Language
- Next steps after today
 - Consolidate data from reports
 - Begin new strategic planning in September
 - Develop building and system wide action steps
 - Complete Facilities Planning and present feedback at strategic planning

There was discussion about teachers that are lifelong learners who are always moving forward and teachers that need extra help to move forward. Are the differences skill or attitude? Some teachers are teaching to some of the students and not all of the students. What is the focus of the teaching? Conversation needs to occur around these questions.

Rob explained the new teacher evaluation criteria and the fact that the evaluations will be reported to the state. The evaluation includes: summative rating, evaluation criteria, rubrics, and evidence/measures and methodology. Rubrics and frameworks are still being worked out and piloted

Lake Chelan School district
School Board Retreat
Minutes

around the state. The new criterion sets the difference between satisfactory or effective. OSPI expects to have districts report by 2013.

12. Executive Session

Jim called the board to executive session at 2:50pm for approximately 30 mins. to discuss the performance of an employee with no action to be taken. Siri moved and Ken seconded a motion to move to executive session and the motion passed unanimously.

13. Adjournment

Jim Colbert adjourned the meeting at 3:20pm.

Jim Colbert, Board Chairman

Rob Manahan, Superintendent