

PERSONALLY SPEAKING...

Please answer the following questions to better enable the person requested to write an effective letter of recommendation for you. Feel free to answer these questions on a separate sheet.

What are some of your strengths? Weaknesses? How do these strengths and weaknesses affect your life?

When you look at your life, what accomplishments are you proud of? Why?

What are some of your future plans? What career fields are you looking at and why do those interest you?

Are there any particular life events that have made a significant impact on you? (positive or negative events?)

What would you like to see in the letter if you were writing it for yourself?

