

## **Multi-Step Protocol for Students/Families Struggling with a class**

### **Step 1: Meet with the Teacher**

The first step for students and families experiencing difficulty in class is to schedule a meeting with the student's teacher. During this meeting:

- Discuss the specific challenges the student is facing in the class (e.g., understanding content, homework struggles, participation).
- Set a timeline for implementing the plan (typically 2-4 weeks) and agree on how progress will be monitored.

### **Step 2: Parent Follow-Up with Teacher**

If, after a reasonable time to implement the plan (typically 2-4 weeks), the adjusted approach is not yielding the desired improvements:

- The parent should reach out directly to the teacher to discuss further and ask for additional strategies, modifications, or resources that may help.
- The goal is to have an open, ongoing dialogue to support the student's success in the class. If a solution or improvement is still not found, proceed to the next step.

### **Step 3: Contact Mrs. Bremmeyer and Mr. Sanders**

If further discussion with the teacher does not lead to a satisfactory resolution, and the adjusted plan has not worked after a reasonable implementation period:

- The parent should contact Mrs. Bremmeyer and Mr. Sanders to escalate the issue.
- This meeting will involve exploring further interventions, such as adjusting the student's educational support or considering a course change.

### **Step 4: Homeschool Declaration Form & Online Class**

If a change in class placement or alternative support options is not successful, and the family still wants to pursue a different educational path:

- The parent will need to contact Georgia at the District Office to complete the **Homeschool Declaration form**.
- Following this, the family will enroll the student in an **online-based class**.
- This step formalizes the shift to homeschooling for a specific class, providing a more flexible and independent learning environment.

### **Step 5: Schedule Change**

Once the student has enrolled in an online class:

- The student's schedule will be adjusted to accommodate the new class structure.
- This step will be subject to availability and may involve rearranging other subjects to ensure a balanced schedule.